**User roles**

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| Users | Functionalities that users will use |
| * Administrator | * Creates contract between the company and the merchant, report(annual sales report) and sales invoices * Views and approves client(company) purchase form * Views list of approved and waiting request forms * Views different reports that the manager submits, list of hardware and their prices and list of sales invoices * Updates the hardware specifications and prices, and contracts * Deletes hardware, contract and/or wrong sales/technical reports |
| * Manager | * Creates order form to be e-mailed or sent to the supplier, reports(monthly and weekly sales report, monthly and weekly hardware availability report) * Views and approves client(company) purchase form * Inputs sales invoices and hardware supplies(specifications and price) * Views lists of sales invoice, hardware supplies and number of available hardware, reports * Deletes hardware |
| * Sales Clerk/Representative | * Creates sales invoices * Inputs hardware prices * Views lists of hardware and number of available hardware * Updates the number of available hardware |
| * Technical Clerk | * Adds new hardware and its specification, and number of available hardware * View list of incoming or pre-ordered hardware * Updates list of hardware and its specification, and number of available hardware |
| * Client(Company) 🡪*optional* | * Signs up/fills up the purchase form * Views the signed up/filled up form before submitting to the merchant * If needed, the company could edit/add hardware * Can cancel the purchase form if not needed/mistaken |

**User Stories**

As an **administrator**, I want to create, view and accept a Request form/Purchase Form/Contract so that I can monitor those who are ordering as well as what they order from me. I would want to create, and view a report so that I am informed of what is sold and how much I have gained as well as to be able to give sales invoices so that I could monitor the items going in and out of our supplies. I would want to update hardware specifications, prices and contracts so that I could compare them. I would want to delete hardware contract and/or wrong sales/technical report so that I could remove and/or replace old/outdated hardware details, contracts and technical/sales reports.

As a **manager**, I want to create an order form so that I could learn of what my client wants. I would want to generate reports (monthly and weekly sales and hardware availability) as well as creating sales invoices so that I may be able to give to them to the client as a proof of the transaction. I would also want to view invoices, hardware, and the availability of the hardware so that I could keep track of the company’s sales. I want to delete the items or hardware I have.

As a **sales clerk**, I want to create sales invoices so that I may be able to give to them to the client as a proof of the transaction. I want to create/update prices for the product so that in case there are changes in prices, the price list is updated as well as update the list of hardware and its details so that the client is always up to date with the latest hardware. I want to update the stocks in hand so that I can update our inventory and keep the clients updated with our stocks

As a **Technical clerk**, I want to add new hardware along with its details so that I could give our clients with substantial information of the items they would be buying. I would also want to add the amount of hardware so that in case a new item arrives, the client is informed of said item. I would also want to view incoming orders so that I am able to prepare the items needed by the client. Finally I would also want to update the list of hardware and the number of available stocks so that our client is informed

As a Client (company), I want to be able to sign/fill up purchase forms so that I could order/buy items from the merchant. I would want to view my transactions so that I am able to see my orders before I submit them to the merchants. If needed, I would also want to cancel my order in case I would not need them anymore as well as edit/add more hardware to my purchases.